

**Minutes of the Meeting of the IQAC held on 19.02.2020 at 3:30 p.m.
in the Office of Internal Quality Assurance Cell, JMI**

A meeting of the Internal Quality Assurance Cell was held on 19.02.2020 at 3:30 p.m. in the Office of the Internal Quality Assurance Cell. The meeting was attended by the following members:

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| 1. Prof. Shafeeque Ahmad Ansari | Hony. Director, IQAC |
| 2. Prof. M. Kasim | Hony. Deputy Director, IQAC |
| 3. Prof. Zubaida Ansari | CIRBSc |
| 4. Dr. Mohd. Mohsin | Asstt. Director, IQAC |
| 5. Dr. Saif Siddiqui | Asstt. Director, IQAC |
| 6. Sh. Hari Narayan | Section Officer, IQAC |

1. The members discussed on metrics of Self Study Report for NAAC second cycle. After careful deliberation it was resolved to opt out the following metrics.

1. Average percentage of courses having focus on employability / entrepreneurship/Skill development during the last five year.
2. Percentage of students undertaking field projects / internships
3. Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years.
4. Average percentage of students benefited by scholarships, freeships etc. provided by the institution besides government schemes during the last five years.
5. Average number of sports and cultural activities / competitions organized at the institution level per year.
6. Alumni contribution during the last five years
7. Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five year.

2. The meeting ended with the thanks to the members present.

Prof. Shafeeque Ansari
(Hony Director, IQAC)