

# JAMIA MILLIA ISLAMIA

(A Central University by an Act of Parliament)  
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Office of the Registrar

31<sup>st</sup> October, 2006

## Notification

This is to notify for information of all concerned that the Executive Council in its meeting held on 12.09.2006 vide its Resolution No. EC-2006(VI) : Res-10 has approved the amendments in Paras 1,2,& 3 of existing Ordinance 4(IV)(Academics) in terms of Statute 39 of JMI Act, 1988 as per Annexure-IX.

  
( S.M. Afzal )  
I.P.S.  
Registrar

Copy for information to:-

1. The Secretary, Govt. of India, Ministry of HRD, New Delhi.
2. The Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi.
3. The Deans of Faculties, JMI
4. The Dean, Students' Welfare, JMI
5. The Heads of the Departments, JMI
6. The Directors/Hony. Directors of the Centres, JMI
7. The Hony. Director, CIT, JMI - with a request to please incorporate the changes in the Ordinance 4(IV)(Academics) displayed on the Jamia's website.
8. The Secretary, Jamia Teachers' Association, JMI
9. The Asstt. Registrar (A&C), JMI
10. The Secretary to the Vice Chancellor, JMI
11. The Sr. P.A. to the Registrar, JMI

*up date*

**Amendments in Ordinance 4(IV) (Academics)**

1. Each department of studies shall have a Head who shall be a Professor, provided that if there is more than one Professor, the Head of the Department shall be appointed by the Shaikh-ul-Jamia (Vice-Chancellor) by observing, as far as possible, the principle of rotation from amongst the Professors for a period of three years.
2. Notwithstanding anything contained in Clause 1, if for any reason it has not been possible to appoint a person as Head of the Department who is senior to the person(s) who has already served or is serving as Head of the Department, it shall be open to the Vice-Chancellor to appoint that person as Head of the Department whenever a vacancy next occurs if he can otherwise be so appointed.
3. However, if there is no Professor in a 'Department', a Reader may be appointed as Head of the Department, and if there are more than one Reader, the Head of the Department will be appointed by rotation according to seniority from amongst the Readers for a period of three years.

Provided that in the absence of Professor(s) or Reader(s) in a Department, the concerned Dean of the Faculty shall discharge the duties of the Head of the Department.

4. The Head of the Department shall hold the office for a period of three years or till attaining the age of 62 years, whichever is earlier.
5. Where the Head of the Department is unable to perform his/her duties owing to illness, absence or any other reason/cause, the next Professor/Reader (as the case may be) in the rotational cycle shall officiate as Head of the Department.

Provided that officiating discharge of duties as Head of the Department shall not prejudice his/her tenure of Headship in a rotational cycle in any manner whatsoever.