

# JAMIA MILLIA ISLAMIA

(A Central University by an Act of Parliament)



## Office of the Dean, Students' Welfare

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**Prof. Tasneem Meenai**

Dean, Students' Welfare

November 10, 2016

### NOTICE

#### **ANNUAL CONVOCATION NOVEMBER 11, 2016 INSTRUCTIONS TO RECIPIENTS OF DEGREES/DIPLOMAS/GOLD MEDALS**

- In view of the recent cash / Bank / ATM crisis, the candidates receiving Degrees / Diplomas will use their respective **ENTRY PASSES** for collection of gowns from Dr. M. A. Ansari Lawns.
- Gown sets will be available from the Costumier on November 11, 2016 from 8.00 am to 10.30 am. A robe slip will be issued by the Costumier to each candidate. No security deposit and hiring charges are to be paid by the candidates.
- After the Convocation is over, the candidates must return the **GOWNS, ENTRY PASSES AND ROBE SLIPS** to the offices of their respective faculties /departments / centres.
- Degrees / Diplomas will be issued to the candidates by the offices of their respective faculties/departments/centres **only after candidates have deposited their GOWNS, ENTRY PASSES AND ROBE SLIPS.**
- The **ENTRY PASSES AND ROBE SLIPS** will be retained by the offices of faculties/ departments/centres as record. **The gowns will be collected by the Costumier on the same day from each faculty/department/centre.**
- Candidates must return the gowns on November 11, 2016, to their respective faculties/ departments/centres failing which a penalty of Rs. 500/- will be imposed on them before he/ she is admitted to the degree.
- **Candidates please note that bags and laptops will NOT be allowed at the Convocation venue.**

*Tasneem Meenai*

Prof. Tasneem Meenai  
Dean, Students' Welfare

Copy to:

1. All Deans of Faculties/ Heads of Departments/ Directors of Centres for necessary action please.
2. PS to the Vice Chancellor, AR, Registrar Office and AR (A & C)