

NOTICE FOR CONVOCATION

TO RECIPIENTS OF DEGREES AND GOLD MEDALS

The Annual Convocation-2015 of the University will be held on Tuesday, January 19, 2015 at 4:00 p.m. The venue will be Sports Complex (Bhopal Ground), Jamia Millia Islamia.

Instructions:

1. For the list of Awardees of degrees/diplomas/medals and also for any subsequent announcement, please visit the Jamia website <http://jmi.ac.in> on or after December 30, 2015.
2. The gowns and hoods will be available at the **DEAN STUDENTS WELFARE OFFICE, Jamia Millia Islamia** from the costumier on payment of Rs. 500/- as deposit (refundable) and Rs. 50/- (as hire charge) on January 19, 2016 from 9:00 a.m. onwards.
3. The gowns and hoods must be returned intact at the **DEAN STUDENTS WELFARE OFFICE**, on the same day after the Convocation is over.
4. Recipients, marked absent, shall pay Rs. 100/- to the Jamia Millia Islamia.
5. Recipients of degrees enter the Convocation venue, wearing the prescribed academic costumes (gowns and hoods) and also have "Entry Pass" issued to them.
6. Recipients make their registration in the '**FORM-A**' in person for attending the Convocation latest by January 15, 2016.
7. The candidates can also make their registration either through post/email at aracademic@jmi.ac.in by filling-up the '**FORM-A**' along with 2 recent passport size photographs confirming their participation in the Convocation **so as to reach the same in the DEAN STUDENTS WELFARE OFFICE (Ansari Auditorium), JMI, New Delhi, latest by January 15, 2016**, failing which they will not be allowed to participate in the Convocation. In case of applying through post/e-mail, the recipients will have to get their "Entry Pass" issued on or before **January 15, 2016** from the **DEAN STUDENTS WELFARE OFFICE** for which they must bring with them two recent passport size photographs.

For further details, please visit the Jamia website <http://jmi.ac.in>.

Shahid Ashraf
(Prof. Shahid Ashraf)
Registrar

Encl: **Form A**

Form A

The Registrar
Jamia Millia Islamia
New Delhi-110025

Passport size
photograph of
the candidate
to be affixed

Sir,

I shall attend the Convocation to be held on January 19, 2016 at 4:00 p.m. I have noted the instructions given below:

Name of the student: _____
(IN BLOCK LETTERS)

Present Address: _____

Exam. Passed _____ Fac/Deptt/Centre _____

Year _____ Roll No. _____ Enrollment No. _____

Email ID: _____ Phone/Mobile No. _____

Date: _____

.....
Candidate's signature

Entry Pass for Convocation – 2015

Passport size
photograph of
the candidate
to be affixed

Name of the student: _____
(IN BLOCK LETTERS)

Present Address _____

Exam. Passed _____ Fac/Deptt/Centre _____

Year _____ Roll No. _____ Enrollment No. _____

Email ID: _____ Phone/Mobile No. _____

Candidate's signature

Signature of Issuing Authority

Instructions:

1. The candidates must not carry mobiles and electronic devices at the venue of the Convocation.
2. Entry in the Convocation venue will only be allowed on showing the "Entry Pass".
3. Those registering themselves through e-mail, will have to get their "Entry Pass" issued on or before **January 15, 2016** from the Dean Students Welfare Office, JMI.
4. The gown and hood will be available on January 19, 2016 from 9:00 a.m. onwards at the Dean Students Welfare Office (Ansari Auditorium), Jamia Millia Islamia.
5. Recipients must be seated at the venue of the Convocation by 3:00 p.m. positively.
6. Recipients must collect their degree on January 19, 2016 from their respective Faculties/ Departments/Centres after the Convocation is over.