

जामिया मिल्लिया इस्लामिया

(केन्द्रीय विश्वविद्यालय) (नैक प्रत्यायित 'A++' ग्रेड)
मौलाना मोहम्मद अली जौहर मार्ग, नई दिल्ली-110025

JAMIA MILLIA ISLAMIA

(A Central University) (NAAC Accredited 'A++' Grade)

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3rd Rank in NIRF



कुलसचिव कार्यालय

Office of the Registrar

دفتر مسجل

C&O-5(7)/RO/2023

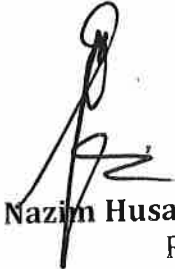
8th December, 2023

NOTIFICATION

The Offg. Vice-Chancellor, JMI on behalf of the *Majlis-i-Talimi* (Academic Council)/*Majlis-i-Muntazimah* (Executive Council) has approved the recommendations of the Committee duly constituted for the desired changes in the Ordinance 15-B (XV-B) (Academic) so that the UGC Guidelines on 'Multiple Entry and Exit in Academic Programmes Offered in Higher Education Institutions' can be implemented in the University.

The copy of the revised Ordinance - 15-B (XV-B) is enclosed and will be implemented in the University from the academic session 2024-25.

The action of the Offg. Vice-Chancellor, JMI will be reported to the Academic Council/Executive Council in their respective forthcoming meetings.


(Prof. Nazim Husain Jafri)
Registrar

Encl.: as above.

Copy for information to:

1. All Deans of Faculties/DSW/HoDs/Directors of Centres, JMI
2. The Controller of Examinations/Finance Officer, JMI
3. The Offg. Director, FTK CIT, JMI - With the request to display on Jamia's website and update it in the relevant Ordinance.
4. The Deputy Registrar-I, JMI
5. The Secretary to Offg. Vice-Chancellor/Asstt. Registrar, Registrar's Secretariat, JMI
6. The Section Officer, Council & Ordinance Section, JMI - for reporting the matter to the forthcoming meetings of Academic Council/Executive Council.
7. Concerned File/folder
8. Guard File


(M. Mazharul Haq Ansari)
Assistant Registrar (C&O)

Ordinance 15-B (XV-B) (Academic)

University Examinations in Four Year Undergraduate Programmes under National Education Policy 2020

1. Definitions

- 1.1. **'Programme'** means the entire course of study and examinations.
- 1.2. Unless otherwise provided for, **'Semester'** means a term consisting of a minimum of 90 teaching days.
- 1.3. An **'Academic Year'** will consist of two semesters.
- 1.4. **'Course'** means a segment of subject matter to be covered in a semester.
- 1.5. **'Compulsory'** courses mean such courses that a student has to compulsorily study during the semesters as prescribed by the University.
- 1.6. **'Optional'** courses mean such courses that a student can opt for out of various courses as prescribed by the University.
- 1.7. **'Major discipline'** is the discipline or subject of main focus and the degree will be awarded in that discipline. Students should secure the prescribed number of credits (about 50% of total credits) through core courses in the major discipline.
- 1.8. **'Minor discipline'** helps a student to gain a broader understanding beyond the major discipline.
- 1.9. **Ability Enhancement Courses (AEC)** are the courses based upon the content that leads to knowledge enhancement through various areas of study.
- 1.10. **Skill Enhancement Courses (SEC)** are skill-based courses in all disciplines and are aimed at providing hands-on-training, competencies, proficiency & skills to students.
- 1.11. **Value Added Courses (VAC)** are common pool of courses offered by different disciplines and aimed towards personality building.
- 1.12. **Courses from Other Disciplines (Multidisciplinary)** - All UG students are required to undergo 3 introductory-level courses relating to any of the broad disciplines offered by the university other than the major & minor streams opted by them.
- 1.13. **'Part'** means the first year/ second year /third year/fourth year of a four-year programme.
- 1.14. As per National Education Policy (NEP) 2020 'Level 5' represents Certificate, 'Level 6' represents Diploma, 'Level 7' represents Bachelor's Degree, 'Level 8' represents Bachelor's Degree (Honours/Research).

- 1.15. **'Grade'** in a course is a letter symbol (O, A+, A, B+, B, C, P, F, Ab) which indicates the comparative level of performance of a student in a course.
- 1.16. Each letter grade is assigned a **'Grade Point' (G)** which is an integer indicating the numerical equivalent of the performance of a student in a course.
- 1.17. **'Credit' (Cr)** of a course is a measure of the weekly unit of the work assigned for the course.
- 1.18. **'Credit Point' (P)** of a course is the value obtained by multiplying the grade point (G) by the credit (Cr) of the course: $P = G \times Cr$.
- 1.19. **'Semester Grade Point Average (SGPA)'** is the value obtained by dividing the sum of credit points (P) obtained by a student in the various courses taken in a semester by the total number of credits taken by him/her in that semester. The grade point shall be rounded off to two decimal places. SGPA determines the overall performance of a student at the end of a semester.
- 1.20. **'Cumulative Grade Point Average' (CGPA)** is the value obtained by dividing the sum of credit points in all courses taken by the student for the entire programme by the total number of credits and shall be rounded off by two decimal places.
- 1.21. **'Grade Card'** is a card containing grades secured by a student in each course in a semester-based programme, together with his/her SGPA and CGPA, and Division.
- 1.22. **Academic Bank of Credits (ABC)** is a virtual/digital storehouse that contains the information of the credits earned by individual students throughout their learning journey. It will enable students to open their accounts and give multiple options for entering and leaving colleges or universities.
- 1.23. **For the Faculty of Fine Arts, specific variations in Clause 2 are provided as Annexure – I.**

2. General

- 2.1. The odd and even semesters will commence from July and January, respectively, or as decided by the Academic Council from time to time.
- 2.2. The duration of the Bachelor's Degree Programmes offered in Faculties of Sciences, Life Sciences, Social Sciences, Humanities & Languages, Fine Arts and Management Studies shall be eight (8) Semesters (4 academic years). However, a student will be allowed to complete the 8-semester programme within the maximum stipulated period of 07 academic years (14 semesters) including the gaps or unattended semesters or years.
 - 2.2.1. **UG Certificate (Exit 1):** Students who opt to exit after completion of the first year and have secured 40 credits will be awarded a UG Certificate if, in addition, they complete one vocational course/internship/apprenticeship of 4 credits during the summer vacation of the first year and in addition to 6 credits from skill based courses earned during 1st and 2nd semester as given in Table-1. These students are allowed to re-enter the degree programme within three years and complete the degree programme within the stipulated maximum period of seven years (Level 5).
 - 2.2.2. **UG Diploma (Exit 2):** Students who opt to exit after completion of the second year and have secured 80 credits will be awarded the UG Diploma, if, in addition, they complete one vocational course of 4 credits during the summer vacation of the first

or second year as given in Table-1. These students are allowed to re-enter the degree programme within three years and complete the degree programme within the stipulated maximum period of seven years (Level 6).

- 2.2.3. **3-Year UG Degree (Exit 3):** Students who wish to undergo a 3-Year UG programme will be awarded UG Degree in the Major discipline after successful completion of three years, securing 120 credits and satisfying the minimum credit requirement as given in Table-1 (Level 7).
- 2.2.4. **4-Year UG Degree (Honours) (Exit 4):** A four-year UG Honours degree in the major discipline will be awarded to those who complete a four-year degree programme with 160 credits and have satisfied the credit requirements as given in Table-1 (Level 8).
- 2.2.5. **4-Year UG Degree (Honours with Research) (Exit 4):** Students who secure CGPA of 8.5 and above in the first six semesters and wish to undertake research at the undergraduate level can choose a research stream in the fourth year. They should do a research project or dissertation under the guidance of a faculty member of the University/College. The research project/dissertation will be in the major discipline. The students, who secure 160 credits, including minimum of 12 credits from a research project/dissertation, are awarded UG Degree (Honours with Research) (Level 8) as given in Table-1.

Table-1

Level	Qualification Title	Minimum Requirement	Minimum Credits
5	UG Certificate (Exit-1)	a) 1 Year (2 Semesters) including 6 credits from skill-based courses earned during 1 st and 2 nd semester	40
		b) (Minimum 4 credits for Vocational Courses / internship / apprenticeship in addition to 6 credits from skill-based courses earned during 1 st and 2 nd semester)	04
		Total	44
6	UG Diploma (Exit-2)	2 Years (4 Semesters)	80
		(Minimum 4 credits for Vocational Courses offered during 1 st or 2 nd year Summer term)	04
		Total	84
7	3 Year UG Degree (Exit-3)	3 Years (6 Semesters)	120
8	4 Year UG Degree (Honours) (Exit-4)	4 Years (8 Semesters)	160
8	4 Year UG Degree (Honours with Research) (Exit-4)	4 Years (8 Semesters) (With 75% marks and above in the first six semesters)	160 (Minimum 12 credits for research project)

2.3. Depending upon the academic and physical facilities available, the University may earmark seats for lateral entrants to the 2nd year / 3rd year / 4th year of a first-degree programme.

2.3.1 **Entry 1:** The entry requirement for level 5 is Senior Secondary School Leaving Certificate obtained after the successful completion of Grade 12 or its equivalent. A programme of study leading to entry into the first year of the Bachelor's degree is open to those students who have met the entrance requirements, including specified levels of attainment at the secondary level of education mentioned in the programme admission regulations. Admission to the Bachelor degree programme of study is based on the evaluation of documentary evidence (including the academic record) of the applicant's ability to undertake and complete a Bachelor's degree programme which is specified in the *UGC Guidelines for Multiple Entry and Exit Scheme in Academic Programmes Offered in Higher Education*.

2.3.2 **Entry 2***: The entry requirement for Level 6 is a Certificate obtained after completing the first year (two semesters) of the Bachelor's Degree with a minimum of 44 credits as given in Table-1. A programme of study leading to entry into the second year of the Bachelor's degree is open to those students who have met the entrance requirements, including specified levels of attainment at the secondary level of education mentioned in the programme admission regulations. Admission to the Bachelor degree programme of study is based on the evaluation of documentary evidence (including the academic record) of the applicant's ability to undertake and complete a Bachelor's degree programme which is specified in the *UGC Guidelines for Multiple Entry and Exit Scheme in Academic Programmes Offered in Higher Education*.

2.3.3 **Entry 3***: The entry requirement for Level 7 is a Diploma obtained after completing two years (four semesters) of the Bachelor's Degree with a minimum of 84 credits as given in Table-1. A programme of study leading to entry into the third year of the Bachelor's degree is open to those students who have met the entrance requirements, including specified levels of attainment at the secondary level of education mentioned in the programme admission regulations. Admission to the Bachelor degree programme of study is based on the evaluation of documentary evidence (including the academic record) of the applicant's ability to undertake and complete a Bachelor's degree programme which is specified in the *UGC Guidelines for Multiple Entry and Exit Scheme in Academic Programmes Offered in Higher Education*.

2.3.4 **Entry 4***: The entry requirement for Level 8 is a relevant Bachelor's Degree obtained after completing a three years (six semesters) Programme (Level 7) with a minimum of 120 credits as given in Table-1. Further, the candidates who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's degree with Research.

* *The Modalities of entry will be decided by the Academic Council from time to time.*

2.4. Structure of the Undergraduate Programme

The UG programme will consist of the following categories of courses and the minimum credit requirements for 3-year UG and 4-year UG (Honours) or UG (Honours with Research) programmes are given below:

Table 2: Minimum Credit Requirements to Award Degree under Each Category

S. No.	Broad Category of Course	Minimum Credit Requirement	
		3-Year UG	4-Year UG
1.	Major (Core)	60	80
2.	Minor Stream	24	32
3.	Multidisciplinary	09	09
4.	Ability Enhancement Courses (AEC)	08	08
5.	Skill Enhancement Courses (SEC)	09	09
6.	Value Added Courses common for all UG	06-08	06-08
7.	Summer Internship	02-04	02-04
8.	Research Project / Dissertation	-	12*
	Total	120	160

Note:* Honours students not undertaking research will do 3 courses for 12 credits in lieu of a research project / Dissertation.

- 2.4.1 **Major discipline** is the discipline or subject of main focus and the degree will be awarded in that discipline. Students should secure the prescribed number of credits (about 50% of total credits) through core courses in the major discipline.
- 2.4.2 **Minor discipline** helps a student to gain a broader understanding beyond the major discipline. For example, if a student pursuing an Economics major obtains a minimum of 12 credits from a bunch of courses in Statistics, then the student will be awarded B.A. degree in Economics with a Minor in Statistics.
- 2.4.3 **Ability Enhancement Courses (AEC)** are the courses based upon the content that leads to knowledge enhancement through various areas of study. They are Language and Literature and Environmental Science and Sustainable Development which will be mandatory for all disciplines.
- 2.4.4 **Skill Enhancement Courses (SEC)** are skill-based courses in all disciplines and are aimed at providing hands-on-training, competencies, proficiency & skills to students. SEC courses may be chosen from a pool of courses designed to provide skill-based instruction. Every discipline may provide skill based courses, some of which may be offered to students of its discipline while the rest can be open to students of all other disciplines.¹
- 2.4.5 **Value Added Courses (VAC)** are common pool of courses offered by different disciplines and aimed towards personality building; embedding ethical, cultural and constitutional values; promote critical thinking, Indian Knowledge systems, scientific temperament, communication skills, creative writing, presentation skills, physical education & sports and team work which will help in all round development of students.

¹ For example, SECs of English discipline may include Contemporary English Language & Literature, Translation & Editing, Business Communication, and English & Literature Communication.

2.4.6 Courses from Other Disciplines (Multidisciplinary)

All UG students are required to undergo 3 introductory-level courses relating to any of the broad disciplines offered by the university other than the major & minor streams opted by them. These courses are intended to broaden the intellectual experience and form part of liberal arts and science education

2.4.7 For computation of SGPA (Semester Grade Point Average) and CGPA (Cumulative Grade Point Average), the grades obtained by a student in 'compulsory' courses shall (unless otherwise expressly provided for) not be counted.

Provided that in the case of Compulsory Urdu as well as General English courses taught in each semester, the grades obtained by a student shall be counted for computation of SGPA and CGPA, as prescribed by the University.

2.5. For each semester-based Bachelor's Degree Programme, the Academic Council/Faculty/Board of Studies/Committee of Studies, as the case may be, shall determine the number of compulsory and optional courses to be offered in each semester, assigning the number of credits to each course.

2.6. In the case of 'Theory' and 'Tutorial' courses, a course of 'n' hours a week will be assigned 'n' credits; whereas in a Laboratory Course/ Field Work/ Teaching Practice of '2n' hours a week, 'n' credits will be assigned to such component. The latter will also be applicable to any other such academic activities as decided by the Academic Council from time to time. In case 'Project' is a compulsory component of the programme, the concerned Board of Studies/Committee of Studies may assign suitable credits for such component. For the Four Year Undergraduate Programme the research project/dissertation will be of minimum 12 credits.

2.7. The number of credits to be assigned to various courses offered in a semester will be between 18 and 28, depending upon the requirement of the programme.

2.8. To be declared successful, a student shall have to secure the minimum of credits as prescribed by the concerned Faculty Committee/Board of Studies/Committee of Studies, which will in no case be less than what is laid out in Table-1.

2.9. For a student of the 1st semester/ subsequent semesters of any programme of study, who is detained due to shortage of attendance, the provisions of Ordinance 5 (V) (academic) Para no. 5.1 and 5.2 shall apply respectively.

2.10. **For the Faculty of Fine Arts, specific variations in some clause are provided as Annexure – I.**

3. Attendance

The provisions of attendance as prescribed in the academic Ordinance 35 (XXXV) shall be applicable for appearing in the examinations.

4. Evaluation

4.1. A programme may be comprised of some of the following components: theory courses, laboratory courses, field work, project, industrial training etc. as prescribed by the concerned Board of Studies/ Committee of Studies and approved by the Academic Council. For various components, the weightage of marks will be as follows:

For Theory Courses:

a) For Faculties of Humanities & Languages, Social Sciences, and Management Studies

Internal Assessment	25% of allocated marks
Semester End Examination	75% of allocated marks

b) For Faculties of Sciences and Life Sciences

Internal Assessment	40% of allocated marks
Semester End Examination	60% of allocated marks

For Laboratory Courses

Internal Assessment	50% of allocated marks
Practical Examination and Viva Voce Examination	50% of allocated marks

c) For Faculty of Fine Arts

Internal Assessment	50% of allocated marks
Semester End Examination	50% of allocated marks

- 4.2. In case of other components, such as Field Work/ Rural Camp/Dissertation/Industrial Training/ Project etc., the distribution of marks may be decided by the concerned Board of Studies/ Committee of Studies and approved by the Academic Council.

4.3 Internal Assessment

- 4.3.1 The Internal Assessment in a theory course may comprise of written tests, assignments, etc. as prescribed by the concerned Board of Studies/ Committee of Studies from time to time.
- 4.3.2 In a laboratory course / studio practice, each practical performed by a student will be subjected to continuous evaluation by the concerned teacher(s). The evaluation will involve documentation of the practical exercise/ experiment, precision in the performance of experiment, viva voce examination etc.
- 4.3.3 In the case of Industrial Training/ Project, the Internal Assessment will include periodical progress report.
- 4.3.4 In the case of field work, the Internal Assessment will include: Professional Development, Record Keeping, Use of Supervision, Regularity in Field Work, Individual and Group Conferences, Rural Camp, Behavioural Laboratory, Skill Laboratories, exhibitions, workshops, etc.
- 4.3.5 The modalities of evaluation of various components in para # 4.3.1 - 4.3.4 shall be decided by the concerned Board of Studies/ Committee of Studies from time to time and shall be duly approved by the concerned Faculty/Board of Management.
- 4.3.6 The concerned Department/ Centre shall maintain the complete record in respect of the Internal Assessment Marks of each student and display the same in the respective departments/centers. The departments shall submit the Internal Assessment marks to the Controller of Examinations at least one week prior to the commencement of the concerned examination.

- 4.3.7 If a student could not appear in the Internal Assessment of a course due to illness or any other valid reason beyond his/her control or failed in the Internal Assessment, he/she may be given another chance to appear in the Internal Assessment of the said course before the commencement of the Semester-End Examination.

In case the student fails in the Internal Assessment in the additional chance given to him/her, he/she will be declared as failed in the Internal Assessment and will not be allowed to appear in the Semester-End examination in the said course. Such a student will however be permitted to appear in the next odd/even semester-end examination only if he/she has passed the Internal Assessment in the concerned course.

In case of Fine arts: If a student could not appear in the Internal Assessment of a Practical Course due to illness or any other valid reason beyond his/her control or failed in the Internal Assessment, he/she will have to REPEAT the same semester of the said course before the commencement of the semester-End Examinations.

His/her promotion to the next semester will, however, be determined as per the promotion rules as given in Clause 7.

4.4 Semester-End Examination

The End Semester Examination will ordinarily commence during the first week of December/ first week of May for the Odd Semester/ Even Semester courses, respectively or as decided by the Academic Council from time to time.

5. Award of Grades

5.1. Letter Grades and Grade Points

Students will be awarded letter grades on 10-Points Scale for each course on the basis of their performance in that course. The procedure for award of grades is as follows:

- 5.1.1 All evaluations will be done in marks
- 5.1.2 The marks obtained by a student in the End Semester Examination and Internal Assessment in a theory/ laboratory course/ Field work/ Industrial Training / Project / exhibitions/workshops/conferences etc., as the case may be, will be added together. These combined marks would be converted to a 100-Point Scale. The rounding off (if required) will be done to the nearest integer.
- 5.1.3 The Semester Grade Point Average (SGPA) is computed from the grades as a measure of the student's performance in a given semester. The SGPA is based on the grades of the current term, while the Cumulative GPA (CGPA) is based on the grades in all courses taken after joining the programme of study.

The Marksheet/Grade Card should mention the marks obtained in each course and a weighted average of marks based on marks obtained in all the semesters taken together for the benefit of students.

Letter grades will now be awarded for each course as per the following table:

Letter Grade	Grade Point (G)
O (outstanding)	10
A+ (Excellent)	9
A (Very good)	8
B+ (Good)	7
B (Above average)	6
C (Average)	5
P (Pass)	4
F (Fail)	0
Ab (Absent)	0

When students take audit courses, they may be given pass (P) or fail (F) grade without any credits.

5.2. Passing Grade

- 5.2.1. The lowest passing grade in a course and also for awarding a degree will be 'P'. A candidate having obtained the 'F' grade in a course shall be declared as failed in that particular course.
- 5.2.2. The lowest passing grade for Internal Assessment/End-Semester Examination in each theory course/laboratory course/field work etc. shall be 'C', separately for each component.

5.3. Credit Point (P)

It is the value obtained by multiplying the grade point (G) by the credit (C) of the course:

$$P_n = G_n \times Cr_n.$$

where,

'P_n' is the Credit point for the 'n'th course,

'G_n' is the Grade point awarded in the 'n'th course,

'Cr_n' is the number of credits assigned to the 'n'th course,

'n' is the number of course in which a student is appearing in a semester.

5.4. Computation of SGPA and CGPA

The UGC recommends the following procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

- i) The SGPA is the ratio of the sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.

$$SGPA (S_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

Where C_i is the number of credits of the ith course and G_i is the grade point scored by the student in the ith course.

- ii) The Cumulative Grade Point Average (CGPA) is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$\text{CGPA} = \frac{\sum(C_i \times S_i)}{\sum C_i}$$

where S_i is the SGPA of the i^{th} semester and C_i is the total number of credits in that semester.

The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

Note: Students who have already enrolled and are pursuing UG programme as per Choice Based Credit System (CBCS) are eligible to pursue 4-year undergraduate programme and the university concerned may provide bridge courses (including online courses) to enable them for transition to CCFUGP.

6. Re-admission, Cancellation of Admission, and Eligibility for becoming an Ex-Student

- 6.1. For a student of the 1st semester/ subsequent semesters of any programme of study, who is detained due to shortage of attendance, the provisions of Ordinance 5 (V) (academic) Para no. 5.1 and 5.2 shall apply respectively.
- 6.2. A student who failed in an odd/even semester examination or could not appear in the examination for reasons other than shortage of attendance, will not be readmitted. However, he/she may be allowed to reappear in the concerned next odd/even semester examination as an 'Ex-student'.
- 6.3. In case a student who has been granted re-admission following shortage of attendance in a semester and if he/she again fails to fulfil the requirement of attendance for the second time, his/her admission shall stand cancelled.

7. Promotion/Award/Exit of Candidates

7.1 Certificate/Diploma/Bachelor's Degree/Bachelor's Degree (Hons./Research) Programmes offered by Faculties of Humanities & Languages/Social Sciences/Management Studies

- 7.1.1. Subject to fulfilling the minimum requirement of attendance, a student will be automatically promoted from the odd semester to the even semester.
- 7.1.2. If a student fails in the Internal Assessment of any of the semester courses, in spite of being given the additional chance before the Semester-End Examination as per the provision of Para No. 4.3.7 of this Ordinance, he/she will not be allowed to appear in the Semester-End Examination of the said course and will be considered as failed in that course.
- 7.1.3. For promotion from the 2nd semester to the 3rd semester, a student shall have to pass at least one-half (50%) of the total of compulsory and optional courses, including practical courses, if any, of the 1st and 2nd semesters combined.

- 7.1.4 A student will be promoted from the 4th semester to the 5th semester if he/she has cleared 3/4th (75%) of the total of compulsory and optional courses, including practical courses, if any, of the 1st to 4th semesters combined.
- 7.1.5 A student will be promoted from the 6th semester to the 7th semester if he/she has cleared 3/4th (75%) of the total of compulsory and optional courses, including practical courses, if any, of the 1st to 6th semesters combined.
- 7.1.6 If a student is unable to clear the required number of courses in the 2nd semester/4th semester/6th semester, as the case may be, he/she shall be declared as failed. Such a student may however appear as an Ex-Student in the ensuing odd/even semester examinations wherein the student will be required to appear only in such course(s) in which he/she failed to obtain the minimum passing grade.
- 7.1.7 A student will be declared as passed (as per the clause 2.7) if he/she has obtained the minimum passing grade in each course separately and that his/her CGPA is not less than 5.
- 7.1.8 If the Examination Committee (Ordinance 16 (XVI)-Academic) considers it necessary, it may award a maximum of three (3) grace marks in all under-graduate programs of the University, whether they are conducted in the annual or semester mode.

Note: If the fraction $\frac{1}{2}$ (50%) or $\frac{3}{4}$ (75%) of the courses in the above comes out to be a non-integer, it will be rounded off to the nearest integer.

7.2. Certificate/Diploma/Bachelor's Degree/Bachelor's Degree (Hons./Research) Programmes offered by Faculty of Sciences/Life Sciences

- 7.2.1. Subject to fulfilling the minimum requirement of attendance, a student will be automatically promoted from the odd semester to the even semester.
- 7.2.2. If a student fails in the Internal Assessment of any of the semester courses, in spite of being given the additional chance before the Semester-End Examination as per the provision of Para No. 4.3.7 of this Ordinance, he/she will not be allowed to appear in the Semester-End Examination of the said course and will be considered as failed in that course.
- 7.2.3. If a student fails in the Practical Examination in any of the semester I-VII, he/she will be allowed to be promoted from the even semester to the next odd semester. Such student will however also be allowed to re-appear in the practical examination in the ensuing odd/even semester.
- 7.2.4. For promotion from the 2nd semester to the 3rd semester, a student shall have to pass at least one-half (50%) of the total number of Theory courses (including the compulsory courses) of the 1st and 2nd semesters combined.
- 7.2.5. A student will be promoted from the 4th semester to the 5th semester if he/she has cleared 3/4th (75%) of the total number of the courses (including the compulsory courses, if any) of the 1st to 4th semesters combined.
- 7.2.6. A student will be promoted from the 6th semester to the 7th semester if he/she has cleared 3/4th (75%) of the total number of the courses (including the compulsory courses, if any) of the 1st to 6th semesters combined.

- 7.2.7. If a student is unable to clear the required number of Theory courses in the 2nd semester/4th semester/6th semester, as the case may be, he/she shall be declared as failed. Such a student may however appear as an Ex-Student in the ensuing odd/even semester examinations wherein the student will be required to appear only in such course(s) in which he/she failed to obtain the minimum passing grade.
- 7.2.8. A student will be declared as passed (as per the Clause 2.7) if he/she has obtained the minimum passing grade in each course separately and that his/her CGPA is not less than 5.

Note: If the fraction $\frac{1}{2}$ (50%) or $\frac{3}{4}$ (75%) of the courses in the above comes out to be a non-integer, it will be rounded off to the nearest integer.

7.3. Certificate/Diploma/Bachelor's Degree/Bachelor's Degree (Hons./Research) Programmes offered by Faculty of Fine Arts

- 7.3.1. Subject to fulfilling the minimum requirement of attendance and any other requirement(s) as given in this ordinance, a student will be promoted from one semester to the next one, provided that he/she has passed all Practical courses and certain specified number of Theory courses as given in the following subparas. Provided that if a student fails in any Practical course in the 1st semester, his/her admission shall stand cancelled and he/she will no longer remain a student of the University.
- 7.3.2. For promotion from the 2nd semester to the 3rd semester, a student shall have to pass all Practical courses of the 1st semester and 2nd semester separately and at least one-half (50%) of the total number of Theory courses (including the compulsory courses) of the 1st and 2nd semesters combined.
- 7.3.3. A student will be promoted from the 4th semester to the 5th semester if he/she has cleared all Practical courses of the 3rd semester and 4th semester separately and $\frac{3}{4}$ th (75%) of the total number of the Theory courses (including the compulsory courses, if any) of the 1st to 4th semesters combined.
- 7.3.4. A student will be promoted from the 6th semester to the 7th semester if he/she has cleared all Practical courses of the 5th semester and 6th semester separately and $\frac{3}{4}$ th (75%) of the total number of the Theory courses of the 1st to 6th semesters combined.
- 7.3.5. If a student is unable to clear the required number of Practical/Theory courses from the 2nd semester onwards, he/she will be declared as failed. Such a student may, however, appear as an Ex-Student in the ensuing odd/even semester examination in the next academic session, wherein the student will be required to appear only in such course(s) in which he/she had failed to obtain the minimum passing grade.
- 7.3.6. A student will be declared as 'passed' (as per the Clause 2.7) if he/she has obtained the minimum passing grade in each course separately and that his/her CGPA is not less than 5.

Note: If the fraction $\frac{1}{2}$ (50%) or $\frac{3}{4}$ (75%) of the courses in the above comes out to be a non-integer, it will be rounded off to the nearest integer.

8. Division

Division will be awarded in the following manner (with maximum CGPA of 10 as base)

CGPA \geq 8.5	First Division with Distinction
$6.5 \leq$ CGPA $<$ 8.5	First Division
$5.5 \leq$ CGPA $<$ 6.5	Second Division
$4.0 \leq$ CGPA $<$ 5.5	Pass without Division

9. Re-evaluation of Answer Scripts

No request for re-evaluation of the result declared in any course shall be entertained. However, the retotalling of marks of an answer book will be permitted on submission of an application along with the prescribed fee by the candidate to the Controller of Examinations.

10. Moderation of Examination Results and Redressal of Grievances

The constitution of the "Examination Results Moderation-cum-Grievance Committee" will be as per the provision laid down in Para 9 of the academic Ordinance 15-A.

11. Improvement Examination

- 11.1. A student may be allowed to improve his/her marks in any two of the courses (compulsory/optional) in the concerned next odd/even semester examination only.
- 11.2. Improvement examination shall be held in Theory courses only. However, a candidate will be allowed to appear in the improvement examination in a course only once. No further chance will be given for improvement in the same course under any circumstances.
- 11.3. For the purpose of determining the final division/grade, the grades obtained by the candidate in the improvement examination only will be taken into consideration.

12. Compartment Examinations:

- 12.1 As per the provisions laid down in Para No. 24.4 of Ordinance 15 (academic), candidates failing in the final year/final two semesters of any programme/course may be allowed to appear in the Compartment Examination which will be held after the final annual/semester-end examination is over. The date(s) of such examinations will be notified by the Controller of Examinations.
- 12.2 There will not be any compartment examination after 2nd, 4th and 6th semesters in the Four Year Undergraduate Programme. If a student wants to exit as per clause 2.7, he/she has to clear the required credits as an ex-student.

13. Ranking of Successful Students

The ranking of successful students of a programme shall be determined on the basis of the CGPA obtained by them in all semester examinations within the minimum prescribed period of the programme. In the case of tie, the students shall be awarded ranking on the basis of the grades obtained by them in theory courses. In case there is still a tie, the students will be awarded the same ranking.

14. Grade Card

At the end of each semester, a student will be given a 'Grade Card' which will contain grades secured by him/her in each course, together with his/her SGPA in that semester. On completion of the programme, (as per clause 2.7). Grade Card will be issued, giving full semester-wise details about the grades obtained by him/her in each course together with his/her SGPA and also the CGPA and Division awarded to him/her.

Bachelor of Fine Arts (B.F.A.)

2. General

- 2.2.2a For Fine Arts: UG Specialized UG Certificate (Exit 2):** Students who opt to exit after completion of the second year and have secured 80 credits will be awarded the UG Diploma, if, in addition, they complete one vocational course of 4 credits during the summer vacation of the first or second year as given in Table-3. These students are allowed to re-enter the degree programme within three years and complete the degree programme within the stipulated maximum period of seven years (Level 6)
- 2.2.3a For Fine Arts: UG Diploma (Exit 3):** Students who wish to undergo a 3-Year UG programme will be awarded UG Degree in the Major discipline after successful completion of three years, securing 120 credits and satisfying the minimum credit requirement as given in Table-3 (Level 7).
- 2.2.4a For Fine Arts: UG 4 Year Professional Degree (BFA / BVA) (Exit 4):** A four-year UG Honours degree in the major discipline will be awarded to those who complete a four-year degree programme with 160 credits and have satisfied the credit requirements as given in Table-3 (Level 8).
- 2.2.5a Not Applicable for Fine Arts: 4-Year UG Degree (Honours with Research) (Exit 4):**

Table-3

Level	Qualification Title	Minimum Requirement	Minimum Credits
6	Specialized UG Certificate (Exit-2)	2 Years (4 Semesters) (Minimum 4 credits for Vocational Courses offered during 1 st or 2 nd year Summer term)	80 04 <hr/> Total 84
7	UG Diploma (Exit-3)	3 Years (6 Semesters)	120
8	UG 4 Year Professional Degree (Exit-4)	4 Years (8 Semesters)	160
8	(Not Applicable for Fine Arts) (Exit-4)	4 Years (8 Semesters) (With 75% marks and above in the first six semesters)	160 (Minimum 12 credits for research project)

2.3

- 2.3.3 Entry 3***: Specialized UG Certificate (in the concerned subject of Fine Arts)
- 2.3.4 Entry 4***: UG Diploma (in the concerned subject of Fine Arts, six semesters, level 7)