## OFFICE OF THE REGISTRAR Establishment Section (Teaching) Jamia Millia Islamia.

F.No.Gen.553/RO/(Estt.-T)/2023

19.10.2023

## OFFICE ORDER

In supersession of the earlier Office Order No.AS/JMI/RO/2021 dated 05.05.2021, the Vice-Chancellor, Jamia Millia Islamia, has been pleased to appoint Prof. Mansaf Alam, Department of Computer Science, JMI, as **Professor Incharge**, **Jamia Alumni Connect Cell, JMI**, with immediate effect, till further orders.

(Prof. Nazim Husain Jafri) Registrar

Copy, to the following for information & necessary, action:

1. Prof. Ibraheem, Department of Electrical Engineering, JMI, with the remark that he shall handover the charge to Prof. Mansaf Alam, Professor Incharge, Jamia Alumni Connect Cell, JMI as per Office Order No. Gen.553/RO/(Estt.-T)/2023 dated 19.10.2023.

2. Prof. Mansaf Alam, Professor Incharge, Jamia Alumni Connect Cell, JMI, with the remark that he shall take over the charge from Prof. Ibraheem, and submit it to the

Vice Chacellor, for her kind perusal.

3. DSW/Deans of Faculties/Heads of Department/Directors of Centre/Chief Proctor/All Provosts/CVO/University Librarian/Heads of Institutions/Heads of Administrative Units of JMI;

4. The Hony. Director, IQAC/OSD(International Relations)Offg. Director, FTK CIT, JMI

5. The Finance Officer, JMI

6. The Controller of Examinations, JMI

7. Secretary to VC for kind information of the Hon'ble Vice-Chancellor, JMI

8. Sr. P.A. to Pro Vice-Chancellor, JMI

- 9. The Assistant Registrar, Registrar's Secretariat, JMI
- 10. The Asstt.Registrar (Council & Ordinance), JMI for necessary action.

11. Public Information Officer/Public Relatins Officer, JMI

12. All Deputy Registrars/All Assistant Registrars of the University, JMI

13. Dealing Assistant.

14. Persoanal files/Concerned file folder.

<u>Note:</u> Serial Nos. 1 & 2 are requested to submit the report of handing/taking over the charge of the Incharge, Jamia Alumni Connect Cell, JMI, on the prescribed format (copy enclosed)

Deputy Registrar-I