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میلیہ
اسلامیہ

DEPARTMENT OF ELECTRICAL ENGINEERING

Faculty of Engineering and Technology

Maulana Mohammed Ali Jauhar Marg, New Delhi-110025

EED/Q-02/2024/25

February 09, 2025

CALL FOR QUOTATION

The Department of Electrical Engineering, Jamia Millia Islamia, New Delhi, invite quotations for printing of Syllabus and Magazine of the Departmental as per University rule. It is requested to kindly provide us sealed quotations/e-mail of these items along with their specifications, if any. The quotation may be submitted within a day's up to 14/02/2025 in the office of the undersigned.

S. No.	Particular and Technical Specification		Unit Rate	Tax	Total Amount
1	Name of the work	Printing of Syllabus Booklet			
	i) Quantity and No. of Pages	B. Tech. (Electrical) 500 Quantity Page 150-160 B. Tech. (Electrical and Computer Engg.) 500 Quantity Page 150-160 M. Tech. (EPSM/CIS) 200 Quantity Page 80-100 Lab Manuals 150 Quantity Page 40-50			
	ii) Size of the Sheet	A4 paper (8.27 inches by 11.69 inches)			
	iii) Paper for Title Cover (front & back cover)	300 gsm matt finished with lamination (Sample paper should be attached with submitting bid document)			
	iv) Printing for Title Cover	Four colors			
	v) Paper for Text	100 gsm matt finished (Sample paper should be attached with submitting bid document)			
	vi) Printing for Text	In two colors (10-15 four colors)			
	vii) Lay-Out Design	To be designed as per JMI sample required			
	viii) Binding	Perfect Binding			
2	Name of the work	Printing of Magazine			
	i) Quantity	100 each vol.			
	ii) Size of the Sheet	A4 paper (8.27 inches by 11.69 inches)			
	iii) No. of Pages	50-60			
	iv) Paper for Title Cover (front & back cover)	300 gsm matt finished with lamination (Sample paper should be attached with submitting bid document)			
	v) Printing for Title Cover	Four colors			
	vi) Paper for Text	100 gsm matt finished (Sample paper should be attached with submitting bid document)			
	vii) Printing for Text	In two colors			
	viii) Lay-Out Design	To be designed as per JMI sample required			
ix) Binding	Perfect Binding				

(Prof. Shahida Khatoon)

Head

Notes:

- Quotation should be sealed in a separate envelope/item wise duly super scribed "Item name" – Quotation reference No.: -----
- Applicable Taxes, Warranty, Delivery period and other Terms & Conditions should be mentioned clearly
- The quotation should be a reputed and an authorized firm/supplier having after sales service agreement with the OEM (Proof for the same to be enclosed along with address, phone nos. & E-mail etc. of the Service Centre).
- The quotation document complete in all respects should reach The Head, Department of Electrical Engineering, Faculty of Engineering and Technology, Jamia Millia Islamia, New delhi-110025
(Attn. Head, Department of Electrical Engineering should be written over the sealed envelope)