Infrastructure :

1. A centrally located building with sufficient space.
2. Round the clock campus security.
3. Temperature and humidity control.
4. Regular and meticulous pest control.
5. Smoke detection and fire fighting system.
6. Preventive and restorative conservation facilities an scientific guidelines approved by National Archives of India.
7. Technical equipment including computers, printers, scanners and camera to aid material collection, preservation and research.
8. A team of trained staff for archival management and conservation.