

MA HUMAN RESOURCE MANAGEMENT

STUDENT ASSIGNMENTS

(FIRST YEAR)

(SESSION 2018-19)

INSTRUCTIONS

The students are required to read carefully and follow the instructions given below:

- Submission of one complete Assignment in each course of the programme every year is compulsory.
- Completed Assignments on prescribed Assignment booklets are to be submitted by hand or through post to the Study Centre/Programme Coordinator, CDOL as per dates mentioned in the Academic Calendar 2018-19 (<http://jmi.ac.in/bulletinboard/academic-calendar/cdol>).
- For Assignments Submitted after dates mentioned in the Academic Calendar, a late fee of **Rs. 100/-** per Assignment will be payable to CDOL through Demand Draft in favour of Jamia Millia Islamia, Payable at New Delhi.
- For Ex-Students who failed to submit Assignments during the course of the programme are required to submit **Rs. 200/-** per Assignment to CDOL in the form of Demand Draft in favour of Jamia Millia Islamia, Payable at New Delhi.
- Write your name, roll number and other details as required on the cover page of **Assignment Booklet**.
- **For your record you may keep a photocopy of your Assignment.**
- Contact your Study Centre/ Programme Coordinator to collect evaluated Assignments.
- **Please go through your Programme Guide carefully.**

TUTOR MARKED ASSIGNMENT

Course Title – Management Concepts and Principles
Session – 2018 - 19

Course Code - HRM-101
Maximum Marks - 30

NOTE: Attempt any three questions. All questions carry equal marks

1. Describe the concept scope and purpose of Management. Briefly describe its system approach .
2. Describe various Management functions. Emphasize on strategies, policies and planning premises.
3. Describe organizational structure and department line/staff authority delegation and decentralization.
4. Discuss modern trends in management. What is implied by Seven S Framework and BCG matrix?
5. Write Short notes on
 - (i) Management Information System (MIS)
 - (ii) Total Quality Management (TQM)

Course Title – Human Resource Management
Session – 2018 - 19

Course Code - HRM-102
Maximum Marks - 30

NOTE: Attempt any three questions. All questions carry equal marks

1. Discuss the personnel policies types and functions.
2. Describe the concept, scope and functions of Human Resource Management along with the changing social context and emerging issues.
3. Describe Human resource Development and emphasize upon various Training models and methods
4. Discuss regulatory mechanism in Industrial relation in dealing with union and association for achieving industrial democracy.
5. Write Short notes on:
 - (i) Recruitment And Selection
 - (ii) Performance Appraisal
 - (iii) Wage and Salary concept

Course Title – People Management
Session – 2018 - 19

Course Code - HRM-103
Maximum Marks - 30

NOTE: Attempt any three questions. All questions carry equal marks.

1. Discuss the concept and scope of peoples Management. Discuss in detail about its origin and development.
2. Explain human resource planning and job analysis in detail.

3. What is meant by Collective bargaining? Discuss participative management in the light of industrial relation.
4. Discuss employee relation in detail. What is the impact of labor legislation on people's management?
5. Write Short note on any of the two of the following:
 - (i) Career Planning
 - (ii) Acquisition and development
 - (iii) Reward (compensation) management

Course Title – Human Behavior at work
Session – 2018 - 19

Course Code - HRM-104
Maximum Marks - 30

NOTE: Attempt any three questions. All questions carry equal marks.

1. Discuss the concept and theories of perception, cognition and learning.
2. What is meant by emotional intelligence and emphasize on its application.
3. Explain the content theories of motivation.
4. Discuss Human behavior at work, its importance and key elements.
5. Explain leadership concept and skills along with its theories.

Course Title – Human Resource Development
Session – 2018 - 19

Course Code - HRM-105
Maximum Marks - 30

NOTE: Attempt any three questions. All questions carry equal marks.

1. Explain the prerequisite and concept of Human resource development.
2. Describe the methods, factors in designing a training programme and its implications for Human Resource Development
3. Discuss in details the emerging trends of Human Resource Development in India and global context.
4. Describe the models for training evaluation and justify how evaluation is a process of continuous monitoring
5. Discuss in detail the Human Resource Development System design principle and strategies.

Course Title – Business and Social Environment
Session – 2017 - 18

Course Code - HRM-106
Maximum Marks - 30

NOTE: Attempt any three questions. All questions carry

1. Describe the changing face of Indian Economy and its implications for business.

2. Discuss the industrial and fiscal policy of India. Elaborate the role of economic institutions at National and global levels.
3. What is meant by sociology of work? Describe the changing face of Indian Society
4. Explain Business models both in traditional and contemporary terms.
5. Discuss in details the Current Business concerns. Explain the impact of globalization on Business society.

Course Title –Management Research and Quantitative Techniques	Course Code - HRM-107
Session – 2017 - 18	Maximum Marks - 30

NOTE: Attempt any three questions. All questions carry

1. What is Research? Describe the nature and scope of Social and management Research.
2. Explain Research Design in Detail.
3. Discuss probability and Non- Probability Sampling Techniques.
4. Describe the significance of Classification and tabulation of Data. Explain the levels of measurement.
5. Write short notes on any two of the following
 - (i) Central Tendency: Mean, Median, Mode
 - (ii) Methods and Tool of Data Collection
 - (iii) Qualitative and Quantitative Research