JAMIA MILLIA ISLAMIA

JAMIA NAGAR

New Delhi-110025

JAMIA- INSTITUTIONAL ETHICS COMMITTEE

Constitution cum Standard Operating Procedures (SOP)

Version 2

Prepared by: PROF. KEYA SIRCAR

Signature

Date: 18.7.2022

Prof. Keya Sircar
Member Secretary,
Institutional Ethics Committee
Jamia Millia Islamia, New Delhi

Reviewed by: PROF SABIHA HUMAYUN

PROF SABIHA HUMAYUN
Chairperson
Institutional Ethics Committee
Jamia Millia Islamia

Signature

Date: 3.9.2022

Approved by:

Signature

कुलसचिव / Registrar
जामिया मिल्लिया इस्लामिया / Jamia Millia Islamia
केन्द्रीय विश्वविद्यालय / Central University
नई दिल्ली / New Delhi - 110025

Date: 29/08/2022

Effective date of implementation: 30.8.2022

Effective upto: 30.8.2025

DECLARATION

That this Institutional Ethics Committee-Standard Operating Procedure (SOP) Manual of Jamia Millia Islamia (A Central University) New Delhi has been made in accordance to

"The Ethical Guidelines for Medical Research on Human Participants (2017) by Indian Council of Medical Research"

JAMIA MILLIA ISLAMIA

JAMIA NAGAR

NEW DELHI-110025

JAMIA-INSTITUTIONAL ETHICS COMMITTEE

Constitution cum Standard Operating Procedures (SOP)

Index

1. Goals

A standard operating procedures (SOP) manual has been prepared based on the Indian Council of Medical Research (ICMR) directives which state that "any institute conducting biomedical research should formulate its standard operating procedure".

The basic responsibility of an Institutional Ethics Committee (IEC) is to ensure a competent review of all ethical aspects of the project proposals received by it in an objective manner.

The objective of this SOP is to contribute to the effective functioning of the Institutional Ethics Committee (IEC) so that a quality and consistent ethical review mechanism for health and biomedical research is put in place for all proposals dealt by the Committee as prescribed by the Ethical guidelines for biomedical research on human subjects of ICMR.

IECs should provide advice to the researchers on all aspects of the welfare and safety of the research participants after ensuring the scientific soundness of the proposed research through appropriate Scientific Review Committee.

The IEC shall not interfere in the matters of an administrative nature.

2. Role of Institutional Ethics Committee

- To review and approve all types of research proposals involving human participants with a view to safeguard the dignity, rights, safety and wellbeing of all actual and potential research participants.
- To assist in the development and the education of a research community responsive to local health care requirements
- To ensure that all the cardinal principles of research ethics viz. Autonomy, Beneficence, Non - maleficence and Justice are taken care of in planning, conduct and reporting of the proposed research.

- To look into the aspects of informed consent process, risk benefit ratio, distribution of burden and benefit and provisions for appropriate compensations wherever required.
- It will review the proposals before start of the study as well as monitor the research throughout the study until and after completion of the study through appropriate well documented procedures for example annual reports, final reports and site visits etc
- The committee will also examine compliance with all regulatory requirements, applicable guidelines and laws.
- The mandate of the IECs will be to review all research projects involving human subjects to be conducted at the Institute, irrespective of the funding agency.
- The goals of research, however important, should never be permitted to override the health and wellbeing of the research subjects.

This Jamia IEC SOP manual is recommended by the Institutional Ethics Committee of Jamia Millia Islamia and has been approved by the Competent Authority of the University.

3. Extent

- The present manual may be called as Jamia Institutional Ethics Committee-Standard Operating Procedure Manual 2017.
- It extends to all the regular faculty, research scholars and students of Jamia Millia Islamia
- It may be ensured that no research project, requiring ethical approval can be or shall be started unless IEC Clearance or Approval is obtained and that no retrospective Ethical Clearance/Approval will be provided by this Committee

4. Composition

Bearing in mind, that independence and competence are the two hallmarks of an institutional ethics committee, the Committee should be multidisciplinary and multisectorial in composition.

- The number of members in the Institutional Ethics Committee should preferably be between seven and 15
- There should be adequate representation of age and gender.
- Preferably 50% of the members should be non-affiliated or from outside the institution.
- Minimum five members are required to compose a quorum
- The Chairperson of the Committee should be from outside the Institution to maintain the independence of the committee. He/She must have exemplary experience in conduct of research studies involving human subjects, either retired or serving in a Medical/Dental College, hospital or biomedical research centres.
- The Member Secretary, who should be from Jamia Millia Islamia, should conduct the business of the Committee
- There will be 1-2 basic medical scientists
- 1-2 clinicians from various Institutes
- One legal expert or retired judge
- One Social scientist/ philosopher/ ethicist/theologian
- One lay person from the community
- If required, subject experts can be co-opted to the IEC to offer their views. For example for drug trials, a pharmacologist, preferably a clinical pharmacologist, should be included

5. Criteria for selection of members of an EC

- Members should be selected in their personal capacities based on their qualifications, experience, interest, commitment and willingness to volunteer the required time and effort for the Ethics Committee.

- Members are appointed to the EC for a particular role. They cannot substitute for the role of any other member who is absent for a meeting.
- The role of Chairperson/Member Secretary is an additional activity to their primary responsibility based on their qualifications. Hence, if the Chairperson is a lawyer, she or he can serve as both the lawyer and the Chairperson.

Details are specified as per ICMR National Ethical Guidelines for Biomedical Research involving Human Subjects (2017) (table 5.1)

5.1- Composition, affiliations, qualifications, member specific roles and responsibilities of the Ethics Committee.

S. No.	Members of EC	Definition/description
1.	**Chairperson/ Vice Chairperson** (optional) Non-affiliated Qualifications - A well-respected person from any background with prior experience of having served/ serving in an EC	• Conduct meetings of the Ethics Committee and be accountable for independent and efficient functioning of the committee. • Ensure active participation of all members (particularly non-affiliated, non-medical/ non- technical) in all discussions and deliberations. • Ratify minutes of the previous meetings. • In case of anticipated absence of both Chairperson and Vice Chairperson at a planned meeting, the Chairperson should nominate a committee member as Acting Chairperson or the members present may elect an Acting Chairperson on the day of the meeting. The Acting

		Chairperson should be a non-affiliated person and will have all the powers of the Chairperson for that meeting. • Seek 'conflict of interest' declaration from members and ensure quorum and fair decision making. • Handle complaints against researchers, Ethics Committee members, conflict of interest issues and requests for use of Ethics Committee data, etc.
2	**Member Secretary/ Alternate Member Secretary** (optional) Affiliated Qualifications - • Should be a staff member of the institution • Should have knowledge and experience in clinical research and ethics, be motivated and have good communication skills. • Should beabletodevoteadequate time to this activity which should be protected by the institution	• Organize an effective and efficient procedure for receiving, preparing, circulating and maintaining each proposal for review • Schedule EC meetings, prepare the agenda and minutes • Organize EC documentation, communication and archiving • Ensure training of EC secretariat and EC members • Ensure SOPs are updated as and when required • Ensure adherence of EC functioning to the SOPs • Prepare for and respond to audits and inspections • Ensure completeness of documentation at the time of receipt and timely inclusion in agenda for EC review. • Assess the need for expedited review/

		exemption from review or full review. • Assess the need to obtain prior scientific review, invite independent consultant, patient or community representatives. • Ensure quorum during the meeting and record discussions and decisions.
3	**Basic Medical Scientist(s)** Affiliated/ non-affiliated Qualifications: • Non-medical or medical person with qualifications in basic medical sciences In case of EC reviewing clinical trials with drugs, the basic medical scientist should preferably be a pharmacologist	• Scientific and ethical review with special emphasis on the intervention, benefit-risk analysis, research design, methodology and statistics, continuing review process, SAE, protocol deviation, progress and completion report. • For clinical trials, a pharmacologist must review the drug safety and pharmacodynamics.
4	**Clinician(s)** Affiliated/ non-affiliated Qualifications: Should be individual/s with recognized medical qualification, expertise and training	• Scientific review of protocols including review of the intervention, benefit-risk analysis, research design, methodology, sample size, site of study and statistics • Ongoing review of the protocol (SAE, protocol deviation or violation, progress and completion report) • Reviewmedicalcarefacilityandappropriatenes s of the Principal investigator, provision for

		medical care, management and compensation. · Thorough review of protocol, investigators brochure (if applicable) and all other protocol details and submitted documents.
	Legal expert/s Affiliated/ non-affiliated Qualifications: · Shouldhave a basic degree in Law from a recognized university, with experience. · Desirable: training in medical law.	· Ethical review of the proposal, Informed Consent Document along with translations, MoU, Clinical Trial Agreement (CTA), regulatory approval, insurance document, other site approvals, researcher's undertaking, protocol specific other permissions, such as, stem cell committee for stem cell research, HMSC for international collaboration, compliance with guidelines etc. · Interpret and inform EC members about new regulations, if any
	Social scientist/ philosopher/ ethicist/theologian Affiliated/ non-affiliated Qualifications: •Shouldbe an individual with social/ behavioural science/ philosophy/ religious qualification and training and/or expertise and be sensitive to local cultural and moral values. Can be from an NGO	· Ethical review of the proposal, Informed Consent Document along with the translations. · Assess impact on community involvement, socio–cultural context, religious or philosophical context, if any. · Serve as a patient/participant/ societal / community representative and bring in ethical and societal concerns.

	involved in health-related activities	
	Lay person Non-affiliated Qualifications - · Literate person from the public or community · Has not pursuedamedical science/ health-related career in the last 5 years · May be a representative of thecommunityfrom which the participants are to be drawn · Is aware of the local language, cultural and moral values of the community · Desirable: involved in social and community welfare activities and moral values of the community Desirable: involved in social and community welfare activities	· Ethical review of the proposal, Informed Consent Document along with translations · Evaluate benefits and risks from the participant's perspective and opine whether benefits justify the risks · Serve as a patient/participant/ community representative and bring in ethical and societal concerns · Assesson societal aspects, if any

6. Authority under which IEC is constituted:

- The Honorable Vice Chancellor, Jamia Millia Islamia or person authorized by her/him constitutes the Institutional Ethics Committee.

7. Membership requirements:

- Every member of the Jamia- Institutional Ethics Committee member must:
- Provide a recent signed CV and training certificates on human research protection and good clinical practice (GCP) guidelines, if applicable;
- Either be trained in human research protection and/or GCP at the time of induction in to the EC, or must undergo training and submit training certificates within 6 months of appointment (or as per institutional policy);
- Be willing to undergo training or update their skills/knowledge during their tenure as a member of the Ethics Committee.
- Be aware of relevant guidelines and regulations.
- Read, understand, accept and follow the Conflict of Interest policy of the Ethics Committee EC and declare any conflict of interest, if applicable, at the appropriate time.
- Sign a confidentiality and conflict of interest agreement.
- Be willing to place her/his full name, profession and affiliation to the Ethics Committee in the public domain
- Be committed and understanding to the need for research and for imparting protection to research participants in research.
- The duration of appointment is initially for a period of 3 years.
- At the end of 3 years, the committee is reconstituted, and at least 50% of the members will be replaced by a defined procedure.
- A member can be replaced in the event of death or long-term non-availability or for any action, not commensurate with the

responsibilities laid down in the guidelines, deemed unfit for a member.

- A member can tender resignation from the committee with proper reasons to do so.
- All members should maintain absolute confidentiality of all discussions during the meeting and sign a confidentiality form.

8. Frequency of meetings

- The IEC will meet four times in a year.
- Urgent meetings can be scheduled if necessary
- If no proposals are submitted to Institutional Ethics Committee, a scheduled meeting maybe cancelled

9. Processing fee to the IEC

- A sitting fee and travel allowance will be paid to all external members in accordance with the rules, as approved by the Executive Council, Jamia Millia Islamia from time to time.

10. Training of the IEC members

- The members of the Institutional Ethics Committee should be encouraged to keep abreast of all national and international developments in ethics through orientation courses and training programmes
- All members of Institutional Ethics Committee must keep themselves informed about any change in the regulatory requirements and should be aware of local, social and cultural norms

11. Quorum requirements:

- A minimum of five members present in the meeting room.
- The quorum should include both medical, non-medical or technical or/and non-technical members.

- Minimum one non-affiliated member should be part of the quorum
- Preferably, the lay person should be part of the quorum
- The quorum for reviewing regulatory clinical trials should be in accordance with current CDSCO requirements
- No decision is valid without fulfilment of the quorum

12. Review process

a. Submission of proposals for approval by the IEC

- Seven copies of the duly filled research proposal application in the prescribed format along with all the requisite documents shall be submitted to the Member Secretary by the Principal Investigator (PI)
- All research proposals must be signed by the Principal Investigator and the co-investigators and must be forwarded by the Head of the Department / Faculty / Centre to the Ethics Committee
- Research proposals may be submitted on all working days in the office of the Member Secretary, IEC
- Acknowledgement of the receipt of application will be issued manually or electronically bearing the registration number of the research project
- The last date of submission of research proposals before any meeting of IEC will be intimated to all the concerned departments / faculties / centres of Jamia Millia Islamia
- Only those research projects submitted on / before the intimated date will be considered for review
- Prescribed fee, if any, should be submitted along with the proposal.
- There will however be no fees for the thesis protocols of undergraduate, postgraduate students and Ph.D research scholars

b. **Screening and review of proposals**

- Member Secretary shall ensure that the documents attached are complete in all aspects, and if need be, ensure the completeness of documentation required in liaison with investigator
- The submitted research proposals will be categorized into three types, namely, exemption from review, expedited review and full review
- An investigator cannot decide that her/his protocol falls in the exempted category without approval from the IEC. All proposals will be scrutinised to decide under which of the following three categories it will be considered
- Subsequently the proposal will be reviewed from ethical perspectives by the members of IEC and if needed, by subject experts
- Efforts would be made to communicate the final decision to the Principal Investigator within twenty (20) working days from the IEC meeting

13. Types of review

a. **Concept of Minimal risk**: Minimal risk would be defined as one which may be anticipated as harm or discomfort not greater than that encountered in routine daily life activities of general population or during the performance of routine physical or psychological examinations or tests

b. **Exemption from review**: Proposals which present less than minimal risk fall under this category. Exceptions to this guideline include research which can identify the human participant directly or indirectly and the disclosure of information outside research could subject the participant to the risk of civil or criminal or financial liability or psychosocial harm. Or when interviews involve direct approach or access to confidential records.

c. **Expedited Review**: The proposals presenting no more than minimal risk to research participants may be subjected to expedited review. The Member- Secretary and the Chairperson of the IEC or designated member of the Committee or Subcommittee of the IEC may do expedited review in following situations

- Minor deviations from originally approved research during the period of approval (usually of one year duration)
- Revised proposal previously approved through full review by the IEC or continuing review of approved proposals where there is no additional risk or activity is limited to data analysis
- Study of minor nature like the examination of case records
- The protocols of M Phil / PhD students and research projects of undergraduate students if they do not include drug trial & any potential risk to study subjects

d. Full Review: All research presenting with more than minimal risk, proposals/ protocols which do not qualify for exempted or expedited review and projects that involve vulnerable population and special groups shall be subjected to full review by all the members.

14. Elements of review:

a. Scientific design

- Procedure for selection of subjects in methodology of research protocol, including inclusion/ exclusion, withdrawal criteria and other issues like advertisement details
- Criteria for withdrawal of patients, suspending or terminating the study
- Approval of appropriate scientific review committees
- Examination of predictable risks/harms
- Analysis of the risk versus the potential benefit
- Justification for placebo in control arm, if any

- Adherence to all regulatory requirements and applicable guidelines
- Facilities and infrastructure of study sites
- Plans for data analysis and reporting

b. Research participants

- Patient information sheet and informed consent form in local language
- Consent from the legal guardian, in case the research participant is less than 18 years age
- Protection of privacy and confidentiality
- Complaint redressal system for receiving and responding to queries and complaints from research participants or their representatives during the course of the research project
- Management of research related injuries, adverse events
- Compensation provisions.

c. Social Considerations:

- The impact and relevance of the research on local community and the special community from which the research participants are drawn
- Influence of social considerations on the process of informed consent of the individualsso as to maintain the dignity of the subject. To the extent possible, there should be no bias of gender, religion, caste, language or region in the selection of subjects for the study
- The extent to which the research contributed to capacity building such as enhance of local health care, research and ability to respond to public health needs
- The manner in which the results will be made available to the research participants and the concerned communities

- Availability of products after the study, if applicable

15. Decision Making Process

- The Institutional Ethics Committee should meet periodically at frequent intervals to review new proposals, evaluate annual progress of ongoing ones, review serious adverse event (SAE) reports and assess final reports of all research activities involving human beings through a previously scheduled agenda, amended wherever appropriate
- Member having their own proposals for review or conflict of interest will indicate to the Chairman prior to the review of application and same will be recorded in the minutes. A member should withdraw from the meeting during the decision procedure concerning an application where a conflict of interest exists
- Decision will only be taken at meeting where a quorum exists. (50% of total members and minimum 5 members)
- If required, investigators may be called to make a presentation of the project and/or to clarify certain pertaining points regarding the project
- Decision will be taken only after reviewing a complete application with all the required documents necessary for proposal
- All decisions will be taken in meetings of the IEC and not over telephone or electronically, except for expedited review for resubmitted proposals which may be decided upon via email
- Only members can make the decision. The expert consultants will only offer their opinions. Only Ethics Committee members, who participated in review and discussion will participate in decision making

- Decision may be to approve, reject or revise the proposals. Specific suggestions for modifications and reasons for rejection should be given
- In cases of conditional decisions, clear suggestions for revision should be given. Modified proposals may be reviewed by an expedited review through identified members
- Wherever possible the decision will be arrived through consensus and not by vote, but when a consensus appears unlikely voting can be resorted to
- Minute and proceedings of the meeting(s) are written down and circulated to all members. The minutes approved by all IEC members present should be approved and signed by the Chairperson/ alternate Chairperson/ designated member of the committee during the next IEC meeting
- The appellate authority for appeal by the researchers is the Hon Vice Chancellor, JMI or any person authorized by her/him.

16. Communication of IEC decision

- The decision on the status will be communicated to the Principal Investigator by the Chairperson or the Member Secretary of the IEC in writing
- A certificate of the approval will be sent to the applicant within 2 weeks of the meeting
- All approvals will be valid only for three years or for the duration of the project whichever is less. Investigator has to get his or her project reapproved after three years if necessary
- The communication of the decision will include:
  i. Name and address of Ethics Committee
  ii. The date and place of decision
  iii. The name and designation of the applicant
  iv. Title of the research proposal reviewed.

v. The clear identification of protocol no., version no., date, amendment no. date.
vi. A clear statement of decision reached.
vii. In case of a conditional decision, suggestions for revision and procedure for resubmission.
viii. In case of rejection of the proposal, reason(s) for the rejection must be clearly stated
ix. Signature of the member secretary with date

- It is mandatory that all clinical trials are registered in Clinical Trial Registry of India (CTRI); hence before the recruitment of the first research participant, the approval of IEC shall be provisional only. Once the investigator registers his/her trial in the CTRI, a copy of registration should be made available to the IEC and final approval of research project proposal could be communicated only after that
- Drug trials require permission and approval from the Drug Controller General of India (DCGI), as necessary under New Drugs and Clinical Trials Rules (NDCT),2019 of the Drugs and Cosmetic Act, 1940. Provisional IEC approval may be provided pending final approval, after a copy of DCGI approval is sent to the Ethics Committee

17. Monitoring of research proposals

- All research proposals that have been approved by Institutional Ethics Committee will be monitored at regular interval of once in a year.
- The Institutional Ethics Committee may decide to reverse its positive decision on a study if it receives information that may adversely affect the risk/ benefit ratio.
- A trial may be discontinued, if the Institutional Ethics Committee finds that the goals of the trial have already been achieved midway or unequivocal results are obtained.

- In case of premature termination of study, notification should include the reasons for termination along with the summary of results conducted till date
- It is the responsibility of the Principal investigator to inform the Institutional Ethics Committee in case there is any amendment to the protocol from the originally approved protocol with proper justification; serious and unexpected adverse events and remedial steps taken to tackle them or any new information that may influence the conduct of the study
- Applicant must inform the time of completion of study and must send the result summary to Institutional Ethics Committee
- The Institutional Ethics Committee must receive a copy of final summary of study completed from the applicant

18. Record keeping and archiving

- All the documents and communications of the IEC will be dated, filed and archived in a secure place.
- Only persons, who are authorized by the Chairperson of Institutional Ethics Committee, will have the access to the various documents.
- All documents related to research proposals will be archived for a minimum period of 5 years in the institute, following the completion/termination of the study.
- No documents (except agenda) will be retained by any Institutional Ethics Committee member.
- At the end of each meeting, every member must return all the research proposals and the documents to IEC office staff.
- One copy of the documents submitted to the Ethics Committee will be archived in the office of the Committee. All other copies will be destroyed.

Following documents will be filed and archived with the IEC

i. The constitution, written SOPs of the IEC, and regular (annual) reports.
ii. The curriculum vitae of all IEC members.
iii. A record of all income and expenses if any, of the Ethics Committee, including allowances and reimbursements made to the Secretariat and Ethics Committee members.
iv. The published guideline for submission as established by the Ethics Committee.
v. The agenda of the meetings of Institutional Ethics Committee.
vi. The minutes of meeting of Ethics Committee meetings.
vii. One copy of all the materials submitted by an applicant.
viii. A copy of the decision & any advice or requirements sent to an applicant.
ix. All written documentation received during the follow-up.
x. The notification of completion or premature termination of study.
xi. The final summary or final report of the study.

Annexure I

Letter Ref: No:

Date:

To

.....

.....

Ph No.....

E mail id.....

Subject: - <u>Constitution of Institute Ethics Committee for biomedical research on human participants, JMI</u>

Dear .....

I am pleased to inform you that the Honourable Vice Chancellor, JMI has approved your nomination to the Institute Ethics Committee for biomedical research on human participants, JMI as a clinical scientist.

I request your concurrence for induction as a Member of the Institutional Ethics Committee, JMI. Kindly send your written acceptance in the enclosed format and submit a copy of your brief Curriculum Vitae (CV).

Yours Sincerely,

.....

Member Secretary, Jamia- Institutional Ethics Committee

Annexure2

Dated:.....

From

.....

.....

To

Dean

Faculty of Dentistry, JMI

Subject: - Consent to be a Member /Institutional Member Secretary /Chairman of Institutional Ethics Committee for biomedical research on human subjects.

Dear Sir/Madam,

In response to your letter stated above, I give my consent to become a member/member secretary /chairman of Institutional Ethics Committee of Jamia Millia Islamia.

I shall regularly participate in the IEC meeting to review and give my unbiased opinion regarding the ethical issues.

I shall be willing for my name, profession and affiliation to be published and I shall not keep any literature or study related document with me after the discussion and final review.

I shall maintain all the research project related information confidential and shall not reveal the same to anyone other than project related personnel.

I herewith enclose my CV for your records.

Thanking you,

Yours Sincerely,

Signature:

Name of the Member:

Annexure 3

Dated.....

Format for Approval of Ethics Committee

To

Dr.

Dear Dr._____

Your research proposal entitled, '.....' was discussed in the meeting of the Jamia-Institutional Ethics Committee held on ..... at .....(time) in .....(venue).

The research proposal was approved from ethical angle for human subject participation.

You are required to submit 6 monthly progress reports to the Ethics Committee.

With regards

.....

Member Secretary,

Jamia-Institutional Ethics Committee

File No. - EC/NEW/INST/2020/574

सत्यमेव जयते

Government of India
Ministry of Health & Family Welfare
Department of Health Research

2nd Floor, IRCS Building,
New Delhi - 110001
Dated : 07-Oct-2020

Provisional Certificate

Subject: Provisional registration of the Ethics Committee relating to Biomedical and Health Research with the National Ethics Committee Registry for Biomedical and Health Research (NECRBHR), Department of Health Research (DHR).

In exercise of the powers conferred by sub-rule (3) of rule 17 of the New Drugs and Clinical Trials Rules, 2019, the designated authority in the Department of Health Research, Ministry of Health & Family Welfare, hereby provisionally registers and permits the following Ethics Committee to perform the duties of ethics committee as specified in Chapter–IV of the New Drugs and Clinical Trials Rules, 2019.

Name :	**Jamia Institutional Ethics Committee**
Address :	**Jamia Millia Islamia, Maulana Mohammed Ali Jauhar Marg, Delhi, South Delhi, Delhi - 110025**
Contact No:	**1126982006**
Fax :	**1126982006**

2. The Ethics Committee shall observe all the conditions as stipulated in Chapter-IV of the aforesaid Rules, i.e., New Drugs and Clinical Trials Rules, 2019 and the National Ethical Guidelines for Biomedical and Health Research Involving Human Participants, specified by the Indian Council of Medical Research (ICMR).

3. The designated authority shall scrutinize the documents and information furnished with the application by the Ethics Committee for the issue of final registration certificate.

4. The above provisional registration shall be valid for a maximum period of two years from the date of its issue or till grant of final registration or rejection of provisional registration, whichever is earlier.

ANU NAGAR Digitally signed by ANU NAGAR Date: 2020.10.07 11:44:24 +05'30'

(Anu Nagar)
Joint Secretary
Department of Health Research
Designated Authority

जामिया मिल्लिया इस्लामिया
(केन्द्रीय विश्वविद्यालय)
मौलाना मोहम्मद अली जौहर मार्ग, नई दिल्ली-110025
JAMIA MILLIA ISLAMIA
(A Central University)
Maulana Mohammed Ali Jauhar Marg, New Delhi-110025

दूरभाष Tel. : 26984075, 26988044, 26981717, 26985176
फैक्स Fax : 011-26980229
ई मेल E-mail: registrar@jmi.ac.in
वेबसाइट Web : http://jmi.ac.in

कुलसचिव कार्यालय Office of the Registrar

C&O-4(103)/RO/2021

13th July 2021

NOTIFICATION

The Shaikh-ul-Jamia (Vice Chancellor), JMI has very kindly constituted the **'Institutional Ethics Committee'** consisting of the following for the period 2021-2024:

1.	Prof. Sabina Khan Deptt. of Pathology, Hamdard Institute of Medical Sciences and Research Email id: drsabina1@gmail.com	Chairperson
2	Prof. Keya Sircar Faculty of Dentistry, Jamia Millia Islamia Email id: ksircar@jmi.ac.in Mobile: 9810126967	Member Secretary
3	Prof. Seemi Farhat Basir Dean, Faculty of Natural Sciences, JMI & Professor Deptt. of Biosciences, JMI Email id: sbasir@jmi.ac.in	Basic Scientist
4	Dr. Shaista Farheen Medical Officer, Ansari Health Centre, JMI Email id: sfarheen@jmi.ac.in , Mobile:9868718017	Clinician
5	Prof. Eqbal Hussain Dean, Faculty of Law, JMI Email id: ehussain2006@yahoo.co.in; Mobile: 9811944938	Legal Expert
6.	Prof. Sheema Aleem Department of Psychology Faculty of Social Sciences, JMI, Email id: saleem@jmi.ac.in	Social Scientist/ Philoshpher/ Ethicist/ Theologian
7.	Prof. Mahdi Abbas Rizvi (Retd.) Deptt. of Mechanical Engg., Aligarh Muslim University Email id: mahdirizvi@yahoo.com, Mobile: 9897826671	Lay Person

The Member Secretary is requested to kindly inform all the external members.

(Dr. Nazim Husain Jafri)
Registrar

To: all the above

Copy to

1. All Deans of Faculties/ HoDs/Directors of the Centres, JMI
2. The Secretary to Vice-Chancellor, JMI
3. The Asstt. Registrar, Registrar Secretariat, JMI
4. Guard File

(Saqib Aziz)
Assistant Registrar (C&O)