**Template I**

**INSTITUTIONAL ETHICS COMMITTEE**

**FACULTY OF SOCIAL SCIENCES**

**JAMIA MILLIA ISLAMIA**

**NEW DELHI**

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| **Chairperson** | Prof. Neelam Sukhramani |
| **Member** | Prof. Asheref Illiyan |
| **Member** | Prof. Azra Abidi |
| **Member-Secretary** | Prof. Adnan Farooqui |

**‘FACE SHEET’ FOR ETHICAL REVIEW \***

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| --- | --- | --- | --- | --- |
| . | Title of the Ph.D. Topic/ Project |  | To be filled by Office | |
|  | IEC ID |  |
| Date of Receipt |  |
| Date/s of Review |  |
| Status |  |
| Date of Start |  |
| Date of Close (Tentative) |  |
| Outcome/Remarks of the IEC Committee |  |

|  |  |
| --- | --- |
| 2. | Name, affiliation, official postal address, mobile number., e-mail address of the  Ph.D. Scholar & Supervisor/ Principal Investigator & Co-Principal Investigator |
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| --- | --- |
| 3. | Name and address of the Institution / Organization responsible for conduct / coordination of the project. |
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| --- | --- | --- | --- |
| 4. | Name and address of the Funding / Sponsoring Institution (In case of Projects) | 4(a) | Name and address of the Officer-in-Charge of the Funding / Sponsoring institution (In case of Sponsored Projects) |
|  |  |

5. Research Details

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| 1. **Title of Project:** |

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| 1. **Aim & Objective (not more than 200 words):** |

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| 1. **Methodology (250-500 words):** |

|  |  |  |
| --- | --- | --- |
| **d.** | Does the protocol involve human participants? (If yes, give details) |  |
| i) | Does the protocol involve any kinds of risks related to violation of rights of the participants or the community in general?  *(If yes, give details)* |  |
| ii) | Have all team members undergone relevant training for understanding the ethical considerations in the project?  *(If no, give details)* |  |
| iii) | Are measures regarding maintaining of data confidentiality in place?  *(If no, give details)* |  |
| **e.** | Does the protocol involve inclusion of vulnerable subjects  *(If yes, special precautions proposed to safeguard their rights and*  *interests shall be documented on separate sheet)* |  |
| **f.** | Will the research entail the use of AI for primary data collection and analysis? (If yes, what safeguards have been put into place to prevent any harm to the participants, and to ensure data privacy). |  |

It is certified that the statements made herein are true, complete and accurate to the best of my/our knowledge. I am aware that any false, fictitious or fraudulent statements or claims may subject me/us to criminal, civil, or administrative penalties. I/We agree to accept responsibility for the conduct of the project.

In case of any methodological changes, after the grant of approval by the IEC (FSS), ethical clearance should be sought with regard to the changes made by the Ph.D. Scholar & Supervisor/ Principal Investigator & Co-Principal Investigator.

Signature and assurance of the

Ph.D. Scholar & Supervisor/

Principal Investigator & Co-Investigators

responsible for conduct of the study Date & Place

**\*This Institutional Ethics Committee (IEC) proforma is based on and adapted from the proforma developed by the Tata Institute of Social Sciences (TISS), Mumbai and is used with appreciation and acknowledgement of their expertise.**