

OFFICE OF THE REGISTRAR
(ACADEMIC AND COUNCIL BRANCH)
JAMIA MILLIA ISLAMIA, NEW DELHI 110025

MINUTES OF THE EMERGENT MEETING OF THE MAJLIS-I-TALIMI (ACADEMIC COUNCIL) HELD ON 06.05.2020 AT 2.30 P.M ONLINE THROUGH GOOGLE MEET

An Emergent meeting of the Majlis-i-Talimi (Academic Council) was held on 6.5.2020 at 2.30 p.m. online through Google Meet.

The following were online:

| | | |
|----|--|--------------|
| 1 | Prof. (Mrs) Najma Akhtar, Shaikh-ul-Jamia (Vice-Chancellor) | on the Chair |
| 2 | Prof. Mohammad Asaduddin, (Dean, F/o Hum. & Languages) | Member |
| 3 | Prof. Aejaaz Masih, Dean, Faculty of Education | Member |
| 4 | Prof. Nuzhat Kazmi (Dean, F/o Finearts / HoD, Art History & AP) | Member |
| 5 | Prof. Ibraheem, Dean, Faculty of Engineering and Technology, JMI | Member |
| 6 | Prof. Seemi Farhat Basir, Dean, Faculty of Natural Sciences, JMI | Member |
| 7 | Prof. Hina Zia (Dean, F/o Architecture & Ekistics) | Member |
| 8 | Prof. Sajid A. Zamani, Dean, Faculty of Law, JMI | Member |
| 9 | Prof. Sanjay Singh (Dean, F/o Dentistry) | Member |
| 10 | Prof. Mehtab Alam, Dean Students' Welfare & HoD Civil Engineering | Member |
| 11 | Prof. S.M. Akhtar, HoD, Architecture | Member |
| 12 | Prof. Qazi Mohammad Rizwanul Haq, HoD, Biosciences, JMI | Member |
| 13 | Prof. Ravinder Kumar, HoD, Commerce & business studies, JMI | Member |
| 14 | Prof. Indu Virendra, HoD, Hindi, JMI | Member |
| 15 | Prof. Syed Shahid Ali, HoD, Islamic Studies, JMI | Member |
| 16 | Prof. Mohammed Emran Khan, HoD, Mechanical Engineering, JMI | Member |
| 17 | Prof. G.C. Pant, HoD, Sanskrit | Member |
| 18 | Prof. Shahzad Anjum, HoD, Urdu, JMI | Member |
| 19 | Prof. Ahrar Husain (Hony. Director Academics, CDOL) | Member |
| 20 | Prof. Akbar Hussain (HoD, Psychology) | Member |
| 21 | Prof. Amir Azam (HoD, Chemistry) | Member |
| 22 | Prof. Archana Dassi (HoD, Social Work) | Member |

| | | |
|----|---|--------|
| 23 | Prof. Arvinder A. Ansari (HoD, Sociology) | Member |
| 24 | Prof. Furqan Ahmad (HoD, Political Science) | Member |
| 25 | Prof. Girish Chandra Pant (D/o Sanskrit) | Member |
| 26 | Prof. Habibullah Khan (HoD, Arabic) | Member |
| 27 | Prof. Halima Sadia Rizvi (HoD, Economics) | Member |
| 28 | Prof. Iraq Raza Zaidi (HoD, Persian) | Member |
| 29 | Prof. Lekha Nair (HoD, D/o Physics) | Member |
| 30 | Prof. Mary Tahir (HoD, Geography) | Member |
| 31 | Prof. Mirza Beg (HoD, Deptt. of Electronics & Comm. Engg.) | Member |
| 32 | Prof. Javed Ahmad Khan (Director, CWAS) | Member |
| 33 | Prof. Mohammad Mahfooz Khan (Hony. Director, APDUMT) | Member |
| 34 | Prof. Mohammad Mahfuzul Haque (HoD, Biotechnology) | Member |
| 35 | Prof. Mohammad Zulfequar (D/o Physics / Hony. Director, MCARS) | Member |
| 36 | Prof. Musheer Ahmad (HoD, Applied Sc. & Humanities) | Member |
| 37 | Prof. Nimit Ranjan Chowdhary, D/o DTHHHS | Member |
| 38 | Prof. Nishat Manzar (HoD, D/o History and Culture) | Member |
| 39 | Prof. S.M. Haider (HoD, Mathematics) | Member |
| 40 | Prof. S.M.K. Quadri (HoD Computer Sc.) | Member |
| 41 | Prof. Shamshad Ahmad (HoD, Civil Engineering) | Member |
| 42 | Prof. Tanvir Ahmad (HoD, Computer Engg. / Hony. Addl. Director: Website & MIS) | Member |
| 43 | Prof. Zainul Abdin Jaffery (HoD, Electrical Engineering) | Member |
| 44 | Prof. Zishan Husain Khan (D/o Applied Sc. & Hum./ Director, CIE) | Member |
| 45 | Prof. Sara Begum, HoD, IASE | Member |
| 46 | Mr Viqar Husain Siddiqui, HoD, Art Education, JMI | Member |
| 47 | Dr Hafeez Ahmed (HoD, D/o Applied Art) | Member |
| 48 | Mr Mumtaz Ahmad, Acting Principal, University Polytechnic, JMI | Member |
| 49 | Prof. Shohini Ghosh, Offg. Director, AJKMCRC | Member |
| 50 | Prof. Tasneem Meenai, Offg. Director, N. M. Centre for Peace & Conflict Resolution | Member |
| 51 | Prof. Rashmi Doraiswamy, Offg. Director MMAJ AIS | Member |
| 52 | Prof. Anisur Rehman, Hony. Director, UGC-HRDC | Member |
| 53 | Prof. Ahrar Hussain, Director, Arjun Singh Centre for Distance and Open Learning, JMI | Member |
| 54 | Prof. R.P. Bahuguna, Hony. Director (Admn.), Arjun Singh Centre for Distance and Open Learning, JMI | Member |
| 55 | Prof. M Zahid Ashraf (Hony. Director, Academics) | Member |
| 56 | Prof. Zubair Meenai, Director, CECDR | Member |

| | | |
|----|--|-----------|
| 57 | Prof. Mohammad Ayub Nadwi, Director, India - Arab Cultural Centre, JMI | Member |
| 58 | Prof. Amirul Hasan Ansari (Hony. Director, Centre for Management Studies) | Member |
| 59 | Prof. Sabiha Hussain (Director, SNCWS) | Member |
| 60 | Prof. Saima Saeed (Hony. Director, CCMG) | Member |
| 61 | Prof. Shafeeque Ahmed Ansari, Director IQAC | Member |
| 62 | Prof. Iqtidar M. Khan (Director, ZHIS) | Member |
| 63 | Prof. Sher Ali (Director, CIRBSc) | Member |
| 64 | Prof. Simi Malhotra (Director, CNESPR) | Member |
| 65 | Prof. Syed Akhtar Hussain, Hony Director, Centre for Physiotherapy and Rehabilitation Sciences | Member |
| 66 | Prof. Tabish Qureshi (Director, CTP) | Member |
| 67 | Prof. Meryam Sardar, Hony. Director, DDU Kaushal Kendra | Member |
| 68 | Prof. Nafis Ahmad (F/o Dentistry) | Member |
| 69 | Dr. Aurangzeb Khurram Hafiz (Offg. Director, Centre for Nanoscience and Nanotechnology) | Member |
| 70 | Dr Rahul Ramagundam, Hony. Director, Centre for Social Exclusion & Inclusive Policy | Member |
| 71 | Dr Shubhada Kaul (Offg. Director, CELAS) | Member |
| 72 | Dr Tariq Ashraf, University Librarian | Member |
| 73 | Dr Sabiha Alam, MMAJ Academy of International Studies, JMI | Member |
| 74 | Mr Mohammad Shahid Akhtar, University Polytechnic | Member |
| 75 | Ar Adil Ahmad (Associate Prof., D/o Architecture) | Member |
| 76 | Dr Azhar Husain, Faculty of Engineering and Technology | Member |
| 77 | Dr. Dori Lal, Faculty of Education | Member |
| 78 | Dr. Fauzan Ahmad (Associate Professor, D/o Arabic) | Member |
| 79 | Dr. Mohammad Asad Malik (Associate Prof, F/o Law) | Member |
| 80 | Dr Ikbal Ali, Faculty of Engineering and Technology | Member |
| 81 | Dr Madhuri Alankar Sawai, Faculty of Dentistry | Member |
| 82 | Dr Mohd. Mohsin, Department of Biosciences | Member |
| 83 | Dr Mukesh Mirotha, Department of Hindi | Member |
| 84 | Prof. Naheed Zahoor, Faculty of Education | Member |
| 85 | Dr Naved Jamal, Department of Political Science | Member |
| 86 | Dr Qazi Usman, Faculty of Law | Member |
| 87 | Dr Saiqa Ikram, Faculty of Natural Sciences | Member |
| 88 | Dr Shikha Kapoor, Associate Professor, Faculty of Social Sciences | Member |
| 89 | Ar. Taiyaba Munawer, Faculty of Architecture | Member |
| 91 | Dr Veeramani S, Centre for Management Studies | Member |
| 92 | Mr A.P. Siddiqui , IPS, Musajjil (Registrar) | Secretary |

The following attended the meeting as Special Invitees:

- 1 Prof. Waseem A. Khan, Chief Proctor
- 2 Prof. Furqan Qamar, Centre for Management Studies
- 3 Prof. Naimatullah Khan (F/o Social Science)
- 4 Dr Nazim Hussain Al-Jafri, Controller of Examinations, JMI
- 5 Dr (Mrs) Renu Batra, Finance Officer, JMI
- 6 Dr. Lubna Siddiqui (Foreign Students' Advisor)
- 7 Prof. Mukesh Ranjan, Coordinator, International Relations and Outreach Programme
- 8 Prof. Mohammad Husain (Coordinator Unani Medicine and Allied Sciences)
- 9 Dr. S. Kazim Naqvi (Offg. Director, FTK-CIT)

The following officers were also online to assist in the proceedings:

1. Dr Abdul Naseeb Khan, Secretary to the Vice Chancellor
2. Mr Saqib Aziz, Assistant Registrar, Academic & Council Branch
3. Mr Anwar Husain, Section Officer, Academic & Council Branch

At the outset the Vice Chancellor welcomed all the Hon'ble Members and Special Invitees to the Academic Council.

The Vice Chancellor briefly described the achievements of the University and highlighted that due to COVID-19 Pandemic and subsequent lockdown, the University had to be closed down. During this period, the University conducted 04 Faculty Development Programmes through Google Meet to train the teachers for imparting online teaching, evaluation and conducting meetings online.

The Vice Chancellor also apprised the House that the University got the 538th rank in the University Ranking 2020 by the Round University Ranking, Moscow.

It was informed that every effort has been exerted to conduct quality research even during this lock down period. In all, the University submitted 24 research projects to different funding agencies during the month of April on various aspects such as social, diagnostic, therapeutic and safety related to COVID 19 virus.

Thereafter the following agenda items were taken up:

ITEM NO. 1: CONFIRMATION OF THE MINUTES OF THE LAST MEETING OF ACADEMIC COUNCIL

DECISION: The minutes of Academic Council meeting held on 8.8.2019 were confirmed without any modification.

ITEM NO. 2: ADOPTION OF ADVISORIES RECEIVED FROM MINISTRY OF HRD/UGC FROM TIME TO TIME IN RESPECT OF PANDEMIC, COVID-19

DECISION: The advisories received from Ministry of HRD/UGC from time to time in respect of pandemic, COVID-19 and the decisions taken by the Vice Chancellor with regard to closure of the university, teaching and examination etc. in the university in view of the pandemic COVID-19 were noted by the members of the Majlis-i-Talimi (AC) and adopted the guidelines received from the Ministry/UGC and confirmed the action taken by the Vice Chancellor on behalf of the Majlis-i-Talimi (AC) on the subject.

ITEM NO 3: TO CONSIDER THE PROPOSALS OF THE UGC ON THE ACADEMIC CALENDAR OF THE UNIVERSITY FOR THE SESSION 2019-20 AND 2020-21

DECISION: The Majlis-i-Talimi (AC) deliberated in detail on the *“UGC new Guidelines with regard to modalities of teaching, Examinations and Academic Calendar 2020-21* and the UGC letter D.O. No.f.1-1/2020(sec) dated 4.5.2020 regarding internship. The Majlis-i-Talimi (AC) resolved the adoption of the UGC guidelines in toto and authorized the Vice- chancellor to take appropriate decisions in the best interest of the university as well as students as a whole.

ITEM NO 4: TO CONSIDER THE REQUEST OF THE FOREIGN STUDENTS FOR TAKING DECISION WITH REGARD TO THEIR EXAMINATIONS IN CASE THEY ARE ASKED TO REPATRIATE THEIR RESPECTIVE COUNTRIES BY THE GOVERNMENT/UNIVERSITY

DECISION: It was felt by the Majlis-i-Talimi (AC) that in view of the prevailing COVID-19 lockdown and Online teaching/evaluation in the University, the students of Jamia Millia Islamia, including the foreign students, are leaving for their respective hometowns / country. The house deliberated on this issue in length and important decisions in the meeting with regard to foreign students were taken:

i) All such students who are in Intermediary Semester/year regular courses are advised to ensure submission of all their assignments online to their respective teachers, on or before 5th June 2020 even from their hometowns. They must also fill up the online Examination form till 31.05.2020 positively.

ii) The foreign students who are in the final semester/ year-end are also advised to submit their Assignments in lieu of their end semester/year-end exams before leaving to their countries due to prevailing lockdown condition and online teaching and evaluation.

iii) If the COVID –19 situation does not reasonably improve there is a likelihood that the foreign student may not be able to return back to the university early. In this situation the assignments submitted by them shall be treated as off line final examination which will be the basis of their assessment for the final semester/End year examination. Online filling of Examination form is mandatory.

ITEM NO.5: CONFIRMATION OF THE ACTIONS TAKEN BY THE VICE CHANCELLOR ON BEHALF OF THE ACADEMIC COUNCIL OF THE UNIVERSITY.

DECISION: The Majlis-i-Talimi (AC) appreciated the Vice chancellor for her gesture towards the employees of the university for increasing the quota in the admission and also noted and confirmed the action taken by her on behalf of Majlis-i-Talimi (AC) with regard to the following:

- a) To release of the prospectus for the year 2020-2021.
- b) To increase the Jamia Employees Ward Quota (Supernumerary Seats) from existing 5% to 10% for admission to various courses in the University from the current Academic Session 2020-21.
- c) To motivate faculty members to send 24 proposals to the funding agencies in the month April 2020 during lockdown and pandemic COVID-19.

ITEM NO.6: TO CONSIDER THE EXTENSION OF WORK TO EXISTING VENDOR FOR DEVELOPMENT & MANAGEMENT OF AUTOMATED EXAMINATION AND ADMISSION PROCESS FOR THE SESSION 2020-2021

DECISION: The matter for extension of work order of the vendor for maintenance and management of automation in the examination was placed before the house and it was unanimously agreed upon that the extension be granted to the vendor for the current academic year 2019-20 for the work related to university admission test and examination including Distance examination. The Vice- Chancellor however desired that the rates on which vendor initially agreed upon as per the agreement may be lowered down to be negotiated since the vendor has been working in the university on the same rate for a long time. The house authorised the Controller of Examinations to negotiate the lowering down the rates as previously agreed upon as per the agreement.

ITEM NO 7: TO CONSIDER THE PROPOSAL OF SOME OF THE SENIOR FACULTY MEMBERS FOR EARLY FILLING UP THE NEWLY SANCTIONED POSTS BY THE UGC FOR NEWLY CREATED DEPARTMENTS AND TO IDENTIFY THE DEPARTMENTS OFFERING SIMILAR ALLIED COURSES SO THAT THE COURSES MAY BE TRANSFERRED TO THE NEWLY CREATED DEPARTMENTS ALONGWITH CONCERNED FACULTY MEMBERS AND TO ATTACH THESE DEPARMENTS TO THE CONCERNED FACULTIES.

DECISION: After due deliberations, the Academic Council approved the proposal for associating the newly created departments to the concerned Faculties and to identify the Departments running similar & allied courses to those of newly sanctioned departments for merging them to the newly created departments along with the concerned faculty members.

The Majlis-i-Talimi (AC) authorised the Vice Chancellor to constitute a Committee in the matter.

ITEM NO 8: TO CONSIDER A PROCEDURE OF DISPLAYING/UPLOADING NOTICES/CIRCULARS/INFORMATION ON THE UNIVERSITY WEBSITE MAINTAINED BY FTK-CIT AND ORGANIZING MEETINGS / WEBINARS ETC WITH CIT SUPPORT USING UNIVERSITY NAME

DECISION: The matter of hosting webinar/ online conferences utilizing the CIT facility was placed and it was resolved that the HRDC and University Library should be utilizing their existing facilities to host such events without burdening the CIT as it affects the routine functioning of the university. Further, the Director, CIT was advised to seek prior approval of the vice-chancellor before uploading any notice/circular on the university website.

ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR

1. The Vice Chancellor reported to the house regarding appointment of Professor N.U. Khan as Chief Coordinator Admission and Professor Mohd Hussain, Department of Biotechnology as Deputy Coordinator Admission for the academic year 2020-21. The house endorsed the decision of the Vice Chancellor.
2. The HODs raised the matter of non-payment of salary of contractual teachers engaged in the departments. The Vice Chancellor directed the finance officer to clarify the house on the matter. The finance officer appraised the house the payment of salaries of contractual teachers could not be released due to non receipt of Proforma of their engagement duly filled by the teacher concerned and verified by the HODs. The Finance Officer further informed that the salary of contractual teachers would only be disbursed after receiving the required proforma.
3. The Vice Chancellor appraised the house of the decision of the university with regard to safe return of the students to their home. The Vice Chancellor further informed that the university is facilitating the students with medical screening, transport assistance and necessary medical certificates for their hassle free transit to their respective home districts. The Vice Chancellor further added that there are some adverse rumours against the decisions of the university on the students and desired the house to come forward to clean the air about the decision of the university and cooperate as far as possible.

The meeting ended with the vote of thanks to the chair.

**(A.P. Siddiqui), IPS
Registrar &
Secretary, Academic Council**